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Accreditation, Approvals and Memberships

- New York State Licensed Private Career School
- This school is authorized under Federal law to enroll nonimmigrant students
- Microsoft Certified Partner
- CompTIA Authorized Partner Program (CAPP) Delivery
- EC-Council Accredited Training Center (ATC)
- Accepts ITA, ITG and WCC
- Accepts education benefits for veterans and beneficiary (GI Bill®)
- ACCES-VR Approved Training Provider
- Virtual University Enterprise (VUE) Authorized Testing Center
- Certiport Authorized Testing Center
- Kryterion Authorized Testing Center
- PSI Authorized Testing Center

Documents describing the School’s licensure are available for review to any prospective or current student when requested from the School’s Director.

Disclosure Statement

The student should be aware that some information in the catalog may change. It is recommended that students considering enrollment check with the school director to determine if there is any change from the information provided in the catalog. In addition, a catalog will contain information on the school’s teaching personnel and courses/curricula offered. Please be advised that the State Education Department separately licenses all teaching personnel and independently approves all courses and curricula offered. Therefore, it is possible that courses/curricula listed in the school’s catalog may not be approved at the time that a student enrolls in the school or the teaching personnel listed in the catalog may have changed. It is again recommended that you check with the school director to determine if there are any changes in the courses/curricula offered or the teaching personnel listed in the catalog.

Copies of this school’s annual occupational education statistical reports are available upon request.
NYBI Advantage

Job Placement Service

We provide job placement service for our graduates their entire careers. Our relationship with them makes us uniquely able to serve our students’ placement needs. It is our hope at NYBI that our graduates will rely on us for assistance in any aspect of their professional career. Our comprehensive job placement service includes career counseling, resume writing, and interview skills, which we feel are an important and unique aspect of our service. We are experienced in the art of job hunting and can teach the intricacies of interviewing. These skills last a lifetime and are what enable our students to be better candidates. At NYBI, we are investing in the future of our students. While placement service may be provided to our graduates for their entire career, the school cannot promise or guarantee employment to any student or graduate.

Exam Discounts

NYBI is one of the largest Pearson VUE and PSI authorized testing centers in the United States. Our testing booths are equipped with height-adjustable ergonomic chairs, large desks, 17-22 inch LCD flat-screen monitors, and a 100 Mb/10Mb dedicated Internet connection.

Computer Lab

All IT exams require a deep knowledge of PC Hardware, Operating Systems, Servers, and Applications. It is difficult to understand these concepts without hands-on experience. Our state-of-the-art Computer Lab is equipped with the latest networking environment. It is available free of charge to all students until six months after completion of the course. The Computer Lab is an independent network, and we encourage students to take full advantage of this test environment to try out what is covered in class. The lab is also equipped with computer based training software and practice tests that simulate exams. Lab hours are as follows:

Monday – Thursday 9:00 A.M. - 9:30 P.M.
Friday: 9:00 A.M. - 5:30 P.M.
Saturday: Closed

The A+ covers technical fundamentals of PC hardware, Operating Systems, peripherals, networking, mobile devices, etc. If you are new to the IT (information technology) field, start with this course.

NYBI A+ course includes the CompTIA Official Courseware worth $178 as well as hands-on training exercises throughout the program with more than one PCs per student.

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Monday – Thursday 9:00 A.M. - 9:30 P.M.
Friday: 9:00 A.M. - 5:30 P.M.
Saturday: Closed

Vendor | Original Price | Our Price | You Save
-------|----------------|-----------|---------
MOS    | $146           | $150      | $5      
A+     | $219           | $205      | $14     
Network+ | $319           | $300      | $19     
Security+ | $333           | $315      | $24     
CEH    | $650           | $300      | $350    

* All other exams are offered at MSRP.

1. Just walk in with two forms of ID and you can take your examination immediately.
2. We accept cash or credit card as a payment method.
3. At the end of the exam, you will receive your result and score.
4. Once you have completed your exam, your exam information will be sent to the vender.
5. If you are an MCP, bring your MCP ID card.

Field: IT
Examiner: A+ (220-1001 and 220-1002)
Prerequisites: High School Diploma/ GED.
Occupational Goal: To become a PC technician, helpdesk, desktop support, PC repairer as a CompTIA A+ Certified.

Tuition: $499.00 (Tuition does not include exam fees.)
NYBI Network+ course serves as a general introduction to networking including local and wide area network technology with the CompTIA Official Courseware worth $139. This course prepares you for the CompTIA Network+ Certification Exam.

### Session 1 (3.75 hours)
**Network Fundamentals**
- Overview of How Networks Work
- OSI Seven-Layer Model
- The TCP/IP model

### Session 2 (3.75 hours)
**Network Media and Topologies**
- Twisted-Pair Cabling
- Optical Fiber
- Wireless Media Types
- Structured Cabling
- Network Topologies
- CSMA/CD and Ethernet Standards

### Session 3 (3.75 hours)
**Network Hardware**
- Network Interfaces
- Switched Ethernet
- Connecting Switches
- Routers
- Wireless Access Points

### Session 4 (3.75 hours)
**TCP/IP**
- The TCP/IP Protocol Suite
- IPv4 Addressing
- CIDR and Subnetting
- IPv6 Addressing
- DNS and DHCP

### Session 5 (3.75 hours)
**Routing**
- Routing Tables
- NAT and High Availability
- Dynamic Routing

### Session 6 (3.75 hours)
**Virtualization**
- Virtual LANs
- Virtual Computing
- Virtualization in Modern Networks
- Virtual Private Networks
- SAN/NAS
- Cloud Computing

### Session 7 (3.75 hours)
**Wide Area Networking and Security**
- WAN
- Using Remote Access
- Network Vulnerabilities and Threats
- Network Hardening Techniques
- Physical Security Controls
- Firewalls

### Session 8 (3.75 hours)
**Troubleshooting and Network Management**
- Troubleshooting Methodology
- Troubleshooting Tools
- Network Policies and Procedures
- Network Segment, Patching, Updating
- Network Monitoring

This course prepares the student for the following exams:
N10-007: CompTIA Network+

**Prerequisites:** High School Diploma/ GED, and completion of A+ course or CompTIA A+ Certification or equivalent skills and knowledge.

**Occupational Goal:** To become a Jr. network engineer as a CompTIA Network+ Certified.

**Tuition:** $599.00 (Tuition does not include exam fees.)

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NYBI Security+ course includes the CompTIA Official Courseware worth $149 and covers basic skills to secure computer, network and corporate environments including network security, compliance and operational security, threats and vulnerabilities, application, data and host security, access control and identity management, cryptography, etc. Knowing security risks and protecting the organization’s assets, employees and customers from them is one of the most important and demanded skills in IT.

### Session 1 (3.75 hours)
**Overview, Organizational Security, Compliance, Training and Incident Response**
- Lab 1: Group Policy

### Session 2 (3.75 hours)
**Business Continuity and Disaster Recovery**
- Lab 2: Backup and Restore

### Session 3 (3.75 hours)
**Cryptography and Encryption Basics**
- Lab 3: Digital Signature

### Session 4 (3.75 hours)
**Public Key Infrastructure and Access Control.**
- Lab 4: Certificate of Authority (CA)

### Session 5 (3.75 hours)
**Authentication, Identity Management and Securing Networks**
- Lab 5: Firewall and access lists

### Session 6 (3.75 hours)
**Secure Network Administration and Securing Wireless Networks**
- Lab 6: Network Policy Server (NPS) and Virtual Private Network (VPN)

### Session 7 (3.75 hours)
**Securing Host Systems, Applications and Data**
- Lab 7: Anti-virus, Anti-spyware

### Session 8 (3.75 hours)
**Monitoring for Security Threats, and Vulnerability Assessments**
- Lab 8: Syslog, Logs and Audit Logs on Windows

**Total 30 hours (4 weeks) $699**

This course prepares the student for the following exams:
SY0-501: CompTIA Security+

**Prerequisites:** High School Diploma/ GED, and completion of Network+ Course or CompTIA Network+ certification or equivalent level of knowledge.

**Occupational Goal:** To become a Jr. security engineer as a CompTIA Security+ Certified.

**Tuition:** $699.00 (Tuition does not include exam fees.)

---
The Microsoft Certified Solutions Associate (MCSA): Windows Server 2016 is a mid-level certification that covers skills required to manage Windows Server 2016 operating system, client-server structure, network infrastructure, virtualization, etc. The NYBI’s MCSA: Windows Server 2016 course provides students hands-on lab exercises throughout the course. Each student can use at least one Dell PowerEdge physical server. And, utilizing not only Microsoft Hyper-V virtual technologies but also VMWare, students can manipulate multiple servers and clients simultaneously.

**Course Outline**

**Unit 1**
3 weeks (21 hrs)

Installation, Storage, and Compute with Windows Server 2016

Focusing on Windows Server 2016 installation and configurations, this unit covers the initial implementation and configuration of core services including:

- Install Windows Servers in host and compute environments
- Implement storage solutions
- Implement Hyper-V
- Implement Windows containers
- Implement high availability
- Maintain and monitor server environment

**Unit 2**
2.5 weeks (17.5 hrs)

Networking with Windows Server 2016

Focusing on networking features and functionality available in Windows Server 2016, this unit covers the skills necessary to maintain a Windows Server 2016 network infrastructure such as:

- Implement DNS and DHCP
- Implement IP Address Management (IPAM)
- VPN and Direct Access
- Implement network connectivity and remote access solutions
- DFS and BranchCache solutions
- High performance network features and functionality
- Software-defined networking (SDN) solutions
- Hyper-V Network Virtualization (HNV) and Network Controller

**Unit 3**
2.5 weeks (17.5 hrs)

Identity with Windows Server 2016

Focusing on the identity functionality in Windows Server 2016, this unit covers the installation and configuration of:

- Active Directory Domain Services (AD DS)
- Group Policy
- Active Directory Certificate Services (AD CS)
- Active Directory Federations Services (AD FS)
- Web Application proxy implementations

**Total**
8 weeks 56 hours (7 hours/week)

This course prepares the student for the following exams:

- 70-742: Identity with Windows Server 2016

**Prerequisites:** High School Diploma/ GED, and completion of Network+ Course or CompTIA Network+ certification or equivalent level of knowledge.

**Occupational Goal:** To become a Windows server administrator, computer system administrator, or a computer support specialist.

**Tuition:** $1,799.00 (Tuition does not include exam fees.)

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This course covers how to install, configure, troubleshoot and operate simple-routed LAN, routed WAN and switched LAN and VLAN networks. The course including lectures, discussions, exercises and labs will give you the hands-on experience you need to configure and maintain routers and switches in the real world.

**CCNA Routing and Switching**

**Session 1 (3.5 hours)**

Internetworking with TCP/IP, IP Subnetting
TCP/IP and the DoD Model
IP Addressing, Subnetting

**Session 2 (3.5 hours)**

Variable Length Subnet Masks
Summarization
Troubleshooting TCP/IP

**Session 3 (3.5 hours)**

Cisco IOS
The IOS User Interface
Command-Line Interface
Cisco’s Security Device Manager (SDM)

**Session 4 (3.5 hours)**

Managing a Cisco Internetwork
Managing Configuration Register
Backing Up and Restoring
Using Cisco Discovery Protocol (CDP)

**Session 5 (3.5 hours)**

IP Routing and Dynamic Routing
IP Routing
Static Route and Default Route
Routing Protocol Basics

**Session 6 (3.5 hours)**

Enhanced IGRP, OSPF
Enhanced IGRP (EIGRP) Features and Operation
Open Shortest Path First (OSPF) Basics

**Session 7 (3.5 hours)**

Switching and Spanning Tree Protocols
Switching Services
Spanning Tree Protocol (STP)
LAN Switch Types

**Session 8 (3.5 hours)**

Virtual LANs (VLANs)
VLAN Memberships
VLAN Trunking Protocol (VTP)
Routing between VLANs

**Session 9 (3.5 hours)**

Security
Perimeter, Firewall, and Internal Routers
Standard/Extended/Named Access Lists
Monitoring and Configuring Access Lists

**Session 10 (3.5 hours)**

NAT
Types of Network Address Translation
Configuring NAT

**Session 11 (3.5 hours)**

Wireless Technology and IPv6
802.11 Standards
Cisco Wireless Solution
IPv6 Routing Protocols/ Migrating to IPv6

**Session 12 (3.5 hours)**

Wide Area Network
Wide Area Network Basics
HDLC Protocol, PPP, Frame Relay

**Total 42 hours (6 weeks) $899**

This course prepares the student for the following exams:

- 200-125: Cisco Certified Network Associate (or 100-105: ICND1 and 200-105: ICND2)

**Prerequisites:** High School Diploma/ GED, and completion of Network+ Course or CompTIA Network+ certification or equivalent level of knowledge.

**Occupational Goal:** To become a Jr. network engineer as a Cisco Certified Network Associate.

**Tuition:** $899.00 (Tuition does not include exam fees.)
This course covers the skills and knowledge required to recognize threats and vulnerabilities, develop and maintain a security infrastructure, and mitigate security threats. This includes installing, monitoring, and troubleshooting of network devices to maintain security of data and devices, and competency in its security structure.

### CCNA Security

**Session 1 (3.5 hours)**

- Networking Security Concepts and Common Security Threats
  - Understanding Security Basics
  - Recognizing Current Network Threats and more

**Session 2 (3.5 hours)**

- Implementing AAA in Cisco IOS
  - Cisco Secure ACS, RADIUS, and TACACS
  - Configuring Routers to Interoperate with an ACS Server and more

**Session 3 (3.5 hours)**

- BYOD and VPN Technology
  - Bring Your Own Device Fundamentals
  - Understanding VPNS
  - Cryptography Basic Components

**Session 4 (3.5 hours)**

- Fundamentals of IP Security and IPsec Site-to-Site VPN
  - IPsec Concepts, Components, and Operations
  - IPsec Site-to-Site VPN

**Session 5 (3.5 hours)**

- Implementing SSL VPNs Using Cisco ASA and Securing Layer 2 Technologies
  - SSL for VPNs
  - Common Layer 2 Threats and more

**Session 6 (3.5 hours)**

- Network Foundation Protection and Securing the Management Plane
  - Network Foundation Protection
  - Securing Management Plane

**Session 7 (3.5 hours)**

- Securing the Data Plane and Control Plane
  - Securing the Data Plane
  - Securing the Control Plane

**Session 8 (3.5 hours)**

- Firewall Fundamentals and Cisco IOS Zone-Based Firewalls
  - Firewall Concepts and Technologies
  - Using Network Address Translation
  - Creating and Deploying Firewalls

**Session 9 (3.5 hours)**

- Firewall Policies on Cisco ASA, Cisco IDS/IPS Fundamentals
  - Configuring the ASA
  - IPS Versus IDS and more

**Session 10 (3.5 hours)**

- Mitigation Technologies for E-mail-Based, Web-Based and Endpoint Threats
  - Mitigation Technology
  - Advanced Malware Protection for Endpoints and more

**Total 35 hours (5 weeks) $999**

This course prepares the student for the following exams:

- 210-260: Implementing Cisco Network Security

**Prerequisites:** High School Diploma/ GED, and completion of CCNA course or Cisco CCNA Routing and Switching Certification.

**Occupational Goal:** To become a Jr. network security engineer as a CCNA Security.

**Tuition:** $999.00 (Tuition does not include exam fees.)

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### CCNP Routing and Switching

Cisco Certified Network Professional (CCNP) validates the ability to plan, implement, verify and troubleshoot local and wide-area enterprise networks and work collaboratively with specialists on advanced security, voice, wireless and video solutions.

NYBI offers the classes based on the most recent stated exam objectives. We present the curriculum in a unique 2 phase approach.

**Phase 1 learn the technologies:** Students will participate in a detailed group discussion. Students will ask questions and take notes while receiving valuable insight.

**Phase 2 intensive hands on study:** Students will configure and master complex switching, routing, and troubleshooting scenarios from hands-on exercises. Using routers and switches running the latest Cisco IOS software, students build the experience and confidence necessary to pass all three exams, to become CCNP certified.

### Course Outline

<table>
<thead>
<tr>
<th>Unit</th>
<th>Time</th>
<th>Topic</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4 weeks</td>
<td>28 hours</td>
</tr>
<tr>
<td>2</td>
<td>4 weeks</td>
<td>28 hours</td>
</tr>
<tr>
<td>3</td>
<td>2 weeks</td>
<td>14 hours</td>
</tr>
</tbody>
</table>

**Total 10 weeks 70 hours (7 hours/week)**

This course prepares the student for the following exams:

- 300-101 ROUTE: Implementing Cisco IP Routing
- 300-115 SWITCH: Implementing Cisco IP Switched Networks
- 300-135 TSHOOT: Troubleshooting and Maintaining Cisco IP Networks

**Prerequisites:** High School Diploma/ GED, and completion of CCNA course or Cisco CCNA Routing and Switching Certification.

**Occupational Goal:** To become a network engineer as a Cisco Certified Network Professional.

**Tuition:** $2,199.00 (Tuition does not include exam fees.)
Objective

A Certified Ethical Hacker is the most desired information security training program in the IT industry. As an EC-Council Authorized Training Center (ATC), this accredited course provides the advanced hacking tools and techniques used by hackers and information security professionals alike to break into an organization.

“To beat a hacker, you need to think like a hacker”

If you are employed by a government or military agency or a contract employee of the Government, you are eligible for the Certified Network Defense Architect (CNDA) certification when you passed the CEH exam.

Certified Ethical Hacker (CEH)

**Session 1 (3.5 hours)**
- Introduction to Ethical Hacking
- Footprinting and Reconnaissance

**Session 2 (3.5 hours)**
- Scanning Networks
- Enumeration

**Session 3 (3.5 hours)**
- Vulnerability Analysis
- System Hacking

**Session 4 (3.5 hours)**
- Malware Threats
- Sniffing

**Session 5 (3.5 hours)**
- Social Engineering
- Denial-of-Service

**Session 6 (3.5 hours)**
- Session Hijacking
- Evading IDS, Firewalls, and Honeypots

**Session 7 (3.5 hours)**
- Hacking Web Servers
- Hacking Web Applications

**Session 8 (3.5 hours)**
- SQL Injection
- Hacking Wireless Networks

**Session 9 (3.5 hours)**
- Hacking Mobile Platforms
- IoT Hacking

**Session 10 (3.5 hours)**
- Cloud Computing
- Cryptography

**Total 35 hours (5 weeks) $1,899**

This course prepares the student for the following exam:
312-50: Certified Ethical Hacker Exam

**Prerequisites:** High School Diploma/ GED, and completion of Network+ Course or CompTIA Network+ certification or equivalent level of knowledge.

**Occupational Goal:** To become a security professional, analyst, auditor as a CEH.

**Tuition:** $1,899.00

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Objective

The IT Administrator program covers A+, Network+ and MCSA: Windows Server 2016 certification topics. Students learn a wide range of hardware, operating systems and networking skills needed to support and administer computers and Windows 2016 client/server systems. Students gain practical hands-on experience in fully equipped labs as well as the theoretical knowledge to prepare to pass the A+, Network+ and MCSA certification exams.

Course Outline

**Unit 1**
- A+ 3 weeks
- 54 hours

**Unit 2**
- Network+ 2 weeks
- 36 hours

**Unit 3**
- Installation, Storage, and Compute with Windows Server 2016 2 weeks
- 36 hours

**Unit 4**
- Networking with Windows Server 2016 2 weeks
- 36 hours

**Unit 5**
- Identity with Windows Server 2016 2 weeks
- 36 hours

**Total 11 weeks 198 hours (18 hours/week)**

This course prepares the student for the following exams:
220-1001  CompTIA A+ Core 1
220-1002  CompTIA A+ Core 2
N10-007  Network+
70-740:  Installation, Storage, and Compute with Windows Server 2016
70-741:  Networking with Windows Server 2016
70-742:  Identity with Windows Server 2016

**Prerequisites:** High School Diploma/ GED, and basic computer literacy

**Occupational Goal:** To become a PC Technician, helpdesk, desktop support, system administrator.

**Tuition:** $4,900.00 (Tuition does not include exam fees.)
Comprehensive IT2 - IT Engineer

Objective
The IT Engineer focusing on Cyber Security is the advanced program which covers CompTIA Security+, Cisco Certified Network Associate (CCNA) Routing & Switching and CCNA Security certification topics. At the end of the course students will be able to secure computer, network and corporate environments, and develop and maintain Cisco routers and switches and a security infrastructure.

Course Outline

<table>
<thead>
<tr>
<th>Unit 1</th>
<th>Security+</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 weeks</td>
<td>36 hours</td>
</tr>
<tr>
<td>Students will learn the knowledge and skills required to secure computer, network and corporate environments including network security, compliance and operational security, threats and vulnerabilities, application, data and host security, access control and identity management, cryptography, etc.</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit 2</th>
<th>CCNA</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 weeks</td>
<td>90 hours</td>
</tr>
<tr>
<td>Students will learn how to install, configure and operate simple-routed LAN, routed WAN and switched LAN networks to increase bandwidth, improve response times and enhance reliability and quality of service. In addition, students will learn techniques that can save employers' time and money by reducing network downtime, addressing network security issues, and ensuring maximum network performance.</td>
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</table>

<table>
<thead>
<tr>
<th>Unit 3</th>
<th>CCNA Security</th>
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</thead>
<tbody>
<tr>
<td>4 weeks</td>
<td>72 hours</td>
</tr>
<tr>
<td>Students will learn the knowledge and skills required to recognize threats and vulnerabilities, develop and maintain a security infrastructure, and mitigate security threats. This includes installing, monitoring and troubleshooting of network devices to maintain security of data and devices, and competency in its security structure.</td>
<td></td>
</tr>
</tbody>
</table>

Total 11 weeks 198 hours (18 hours/week)

This course prepares the student for the following exams:
SY0-501: CompTIA Security+
200-125: CCNA (or 100-105: ICND1 and 200-105: ICND2)
210-260: Implementing Cisco Network Security

Prerequisites: High School Diploma/ GED, and completion of CIT1/CNA/Network+ Course or CompTIA Network+ certification or equivalent level of knowledge.

Occupational Goal: To become a Jr. server administrator, computer system administrator, network engineer.

Tuition: $4,900.00 (Tuition does not include exam fees.)

WD1 - Web Design

This course is a full-time web design program which covers all knowledge and skills required to design and maintain a modern responsive web-site with extensive hands-on exercises.

Course Outline

<table>
<thead>
<tr>
<th>Unit 1</th>
<th>HTML5, CSS3 and JavaScript</th>
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</thead>
<tbody>
<tr>
<td>3.7 weeks</td>
<td>68 hours</td>
</tr>
<tr>
<td>HTML5 CSS3 hand-coding with Dreamweaver</td>
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<tr>
<td>This module provides a solid foundation for web design and development. Topics include the skills needed to create and maintain web pages and sites.</td>
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<tr>
<td>• HTML5 and CSS3 (Cascading Style Sheets) hand coding</td>
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<tr>
<td>• JavaScript and JQuery</td>
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<tr>
<td>• The efficient use of Adobe Dreamweaver</td>
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<tr>
<td>• Create web pages and publish them to the WWW</td>
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<tr>
<td>• Create your own domain name on GoDaddy</td>
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<table>
<thead>
<tr>
<th>Unit 2</th>
<th>Web Graphics and Animations</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.1 weeks</td>
<td>58 hours</td>
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<tr>
<td>Graphic Design with Photoshop, Illustrator, etc.</td>
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<tr>
<td>Learn to design and create professional quality graphics for the web using Adobe Photoshop. You will learn how to use Adobe Photoshop to make the graphic elements and manipulate the digital photo and video.</td>
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<tr>
<td>• Understand web graphics</td>
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<tr>
<td>• Effective design of the multimedia projects</td>
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<tr>
<td>• Vector graphics with use of Adobe Illustrator</td>
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<tr>
<td>• Dynamic web pages with Adobe Animate</td>
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<table>
<thead>
<tr>
<th>Unit 3</th>
<th>WordPress and CMS</th>
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<tbody>
<tr>
<td>1.5 weeks</td>
<td>25 hours</td>
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<tr>
<td>Contents Management Systems with WordPress</td>
<td></td>
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<tr>
<td>Learn to create a WordPress site and understand the CMS.</td>
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<tr>
<td>• On page SEO and off page SEO</td>
<td></td>
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<tr>
<td>• Creating a page</td>
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<tr>
<td>• Utilizing themes and plugins</td>
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<table>
<thead>
<tr>
<th>Unit 4</th>
<th>Responsive Website with Bootstrap</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 weeks</td>
<td>36 hours</td>
</tr>
<tr>
<td>Mobile-First Responsive web site with Bootstrap</td>
<td></td>
</tr>
<tr>
<td>Lean to create a responsive web site with using Bootstrap framework.</td>
<td></td>
</tr>
<tr>
<td>• Responsive web layouts</td>
<td></td>
</tr>
<tr>
<td>• Grids in Design</td>
<td></td>
</tr>
<tr>
<td>• Utilizing labels, tabs, menu, navbars, buttons, etc.</td>
<td></td>
</tr>
<tr>
<td>• Web typography</td>
<td></td>
</tr>
<tr>
<td>• Less/Sass and Bootstrap4</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit 5</th>
<th>Promoting a Website</th>
</tr>
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<tbody>
<tr>
<td>0.7 weeks</td>
<td>11 hours</td>
</tr>
<tr>
<td>Search Engine Optimization and web advertising</td>
<td></td>
</tr>
<tr>
<td>Learn to promote a web site and measure success.</td>
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</tr>
<tr>
<td>• On page SEO and off page SEO</td>
<td></td>
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<tr>
<td>• Social media</td>
<td></td>
</tr>
<tr>
<td>• Google Analytics, Webmaster Tools</td>
<td></td>
</tr>
<tr>
<td>• Google Adwords</td>
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</tr>
</tbody>
</table>

Total 11 weeks 198 hours (18 hours/week)

Prerequisites: High School Diploma/ GED, and basic computer literacy

Occupational Goal: To become a web designer.

Tuition: $4,900.00
WD2 - Web Development

This full-time course covers web development knowledge and skills necessary for building an interactive commercial web-site including PHP, MySQL, HTML5, CSS3, JavaScript/ as well as Android mobile app programming on Android Studio.

Course Outline

<table>
<thead>
<tr>
<th>Unit 1</th>
<th>PHP &amp; MySQL</th>
<th>Designing Application using PHP and MySQL</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 weeks</td>
<td>108 hours</td>
<td>Students learn a thorough and elemental understanding of PHP coding, Object-Oriented Programming and MySQL structure.</td>
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<tr>
<td></td>
<td></td>
<td>Dynamic Web Content</td>
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<tr>
<td></td>
<td></td>
<td>PHP fundamentals and structures</td>
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<tr>
<td></td>
<td></td>
<td>Object oriented programming</td>
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<tr>
<td></td>
<td></td>
<td>MySQL and EMDBS</td>
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<tr>
<td></td>
<td></td>
<td>Interactive User Interface</td>
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<tr>
<td></td>
<td></td>
<td>Automation</td>
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<tr>
<td></td>
<td></td>
<td>Building an E-commerce site</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Unit 2</th>
<th>Mobile App Programming</th>
<th>Mobile App programming on Android</th>
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</thead>
<tbody>
<tr>
<td>5 weeks</td>
<td>90 hours</td>
<td>Students learn how to build Android mobile apps quickly and efficiently.</td>
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<tr>
<td></td>
<td></td>
<td>Programming in Android Studio</td>
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<tr>
<td></td>
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<td>Supporting different devices</td>
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<tr>
<td></td>
<td></td>
<td>Dynamic User Interface</td>
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<tr>
<td></td>
<td></td>
<td>Apps with data store and cloud</td>
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<tr>
<td></td>
<td></td>
<td>Apps with multimedia</td>
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<td></td>
<td></td>
<td>Apps with location and maps</td>
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<tr>
<td></td>
<td></td>
<td>Apps for wearables</td>
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</tbody>
</table>

Total 11 weeks 198 hours (18 hours/week)

Prerequisites: High School Diploma/ GED, and completion of WD1 - Web Design/Professional Web Design Course or equivalent level of knowledge.

Occupational Goal: To become a web designer, web developer

Tuition: $4,900.00

Tuition

Program Name | Reg. | Tuition | Gross | Exams | Tuition & Exam
---|------|---------|-------|-------|---------------
A+ | $40 | $459 | $499 | $343 | $837
Network+ | $50 | $549 | $599 | $319 | $918
Security+ | $60 | $639 | $699 | $339 | $1,038
MCSA: Windows Server 2016 | $100 | $1,699 | $1,799 | $495 | $2,294
CCNA (Cisco Certified Network Associate) | $80 | $819 | $899 | $330 | $1,229
CCNA Security | $90 | $909 | $999 | $300 | $1,299
CCNP | $100 | $2,099 | $2,199 | $900 | $3,099
Certified Ethical Hacker | $100 | $1,799 | $1,899 | included | $1,899
Comprehensive IT1 – IT Administrator | $100 | $4,800 | $4,900 | $1,252 | $6,152
Comprehensive IT2 – IT Engineer | $100 | $4,800 | $4,900 | $795 | $5,695
WD1 – Web Design | $100 | $4,800 | $4,900 | - | -
WD2 – Web Development | $100 | $4,800 | $4,900 | - | -

Retake Policy

Students may retake courses for free up to six months. Offer is subject to availability of seats and upon approval. See Retake and Make-up Policy

Discounts

For students signing up for multiple courses, there is a $40 - $1,200 discount. Ask us or refer to the enrollment agreements.

Cancellation and Refund Policy

If you hold a reservation and cannot attend, contact us immediately. A student who cancels within 7 days of signing the enrollment agreement but before instruction begins receives all monies returned with the exception of the non-refundable registration fee. Thereafter, a student will be liable for:

1. The non-refundable registration fee plus
2. The cost of any textbooks or supplies accepted plus,
3. Tuition liability as of the student's last date of physical attendance.

If termination occurs:

- 0% - 15% of the program After the first week
- 16% - 30% of the program After the second week
- 31% - 45% of the program After the third week
- 46% - 60% of the program After the fourth week
- After 60% of the program After the fourth week

School may keep:

- 0% - 15% of the program During the first week
- 16% - 30% of the program During the second week
- 31% - 45% of the program During the third week
- 46% - 60% of the program During the fourth week
- After 60% of the program After the fourth week

* The failure of a student to notify the director in writing of withdrawal may delay refund of tuition due pursuant to Section 5002 of the Education Law.

Registration Fee, Cancellation and Refund Policy for Veterans

Registration Fee for veterans is $10.
Veterans have a separate cancellation and refund policy. Please refer to page 18.

Payment Method

We accept check, cash, VISA/MasterCard credit and debit card, American Express, Discover, PayPal, ApplePay, Western Union, BitCoin and money orders.
## Schedule – Evenings and Weekends

Course dates are subject to change without notice.

### A+

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Starts</th>
<th>Ends</th>
<th>Weeks</th>
<th>Day(s)</th>
<th>Hours</th>
</tr>
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<tbody>
<tr>
<td>22011T</td>
<td>01/07/20</td>
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### Network+

<table>
<thead>
<tr>
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<th>Weeks</th>
<th>Day(s)</th>
<th>Hours</th>
</tr>
</thead>
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<tr>
<td>42011M</td>
<td>01/06/20</td>
<td>03/24/20</td>
<td>11</td>
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<td>03/14/20</td>
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<td>42033M</td>
<td>03/16/20</td>
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<td>Mon. &amp; Wed.</td>
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<tr>
<td>42044A</td>
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<td>05/16/20</td>
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</tr>
<tr>
<td>42053M</td>
<td>05/18/20</td>
<td>06/15/20</td>
<td>4</td>
<td>Mon. &amp; Wed.</td>
<td>05:45 pm - 09:30 pm</td>
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### Security+

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<thead>
<tr>
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<th>Weeks</th>
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<th>Hours</th>
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### MCSA: Windows Server 2016

<table>
<thead>
<tr>
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<th>Starts</th>
<th>Ends</th>
<th>Weeks</th>
<th>Day(s)</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
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<td>04/15/20</td>
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<td>06:00 pm - 09:30 pm</td>
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<td>06/22/20</td>
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<tr>
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<td>07/06/20</td>
<td>08/26/20</td>
<td>8</td>
<td>Mon. &amp; Wed.</td>
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### CCNA (Cisco Certified Network Associate)

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Starts</th>
<th>Ends</th>
<th>Weeks</th>
<th>Day(s)</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
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<td>Tue. &amp; Thu.</td>
<td>06:00 pm - 09:30 pm</td>
</tr>
<tr>
<td>52012A</td>
<td>01/11/20</td>
<td>02/29/20</td>
<td>6</td>
<td>Sat.</td>
<td>09:30 am - 05:30 pm</td>
</tr>
<tr>
<td>52024T</td>
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<td>04/02/20</td>
<td>6</td>
<td>Tue. &amp; Thu.</td>
<td>06:00 pm - 09:30 pm</td>
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<td>05/21/20</td>
<td>6</td>
<td>Tue. &amp; Thu.</td>
<td>06:00 pm - 09:30 pm</td>
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<td>52044A</td>
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<td>6</td>
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### CCNA Security

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Starts</th>
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<td>C2064A</td>
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<td>5</td>
<td>Sat.</td>
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### CCNP Routing and Switching

<table>
<thead>
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<th>Ends</th>
<th>Weeks</th>
<th>Day(s)</th>
<th>Hours</th>
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</thead>
<tbody>
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<td>02/10/20</td>
<td>04/20/20</td>
<td>10</td>
<td>Mon. &amp; Wed.</td>
<td>06:00 pm - 09:30 pm</td>
</tr>
<tr>
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<td>07/06/20</td>
<td>10</td>
<td>Mon. &amp; Wed.</td>
<td>06:00 pm - 09:30 pm</td>
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</table>

### Certified Ethical Hacker

<table>
<thead>
<tr>
<th>Course ID</th>
<th>Starts</th>
<th>Ends</th>
<th>Weeks</th>
<th>Day(s)</th>
<th>Hours</th>
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<td>03/25/20</td>
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<td>5</td>
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<td>5</td>
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## School Calendar

January 2020

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<th></th>
<th>Mon</th>
<th>Tue</th>
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February 2020

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March 2020

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2019 - 2020 Holiday Closure

- Independence Day weekend 07/03/20 - 07/05/20
- Labor Day weekend 09/05/20 - 09/07/20
- Presidents’ Day weekend 10/10/20 - 10/12/20
- Columbus Day weekend 11/10/20 - 11/12/20
- Veterans’ Day weekend 11/26/20 - 11/29/20
- Thanksgiving Day weekend 11/28/20 - 11/29/20

- Winter recess 12/21/19 - 01/01/20
- Winter recess 01/19/20 - 01/20/20
- Winter recess 02/15/20 - 02/17/20
- Winter recess 04/10/20 - 04/12/20
- Winter recess 05/23/20 - 05/25/20
- Winter recess 12/21/19 - 01/01/20
Financial Aid / Unemployment Training

Payment Plans
Payment plans are available. See the director.

Grants / Guaranteed Student Loans
A grant is awarded to a student based on income eligibility, and it does not need to be repaid (for example, New York State Tuition Assistance Program (TAP) grants or Pell grants provided by the Federal government). Guaranteed student loans are low interest loans provided under the Federal Guaranteed Student Loan Program.

Grants and Guaranteed Student Loans are NOT available at this time.

Workforce ITG
If you are a jobseeker, Workforce Career Centers (WCC) offers many services to assist you in your job search. In addition, you may be eligible for a training grant that may be used at New York Business Institute.

Applications
Contact your local Workforce Career Center (https://www.labor.state.ny.us) to seek their assistance. You will meet with a career advisor for an assessment to determine if you need any training for skills you may lack for your career goal. If you are eligible for an ITG, you will be asked to do some research on programs and schools you would like to attend. You may contact us anytime to discuss the course(s) you are interested in. We will issue you a proposal letter for you to submit to your career advisor. The grant approval process takes about 4 weeks. So you should select a course(s) that starts at least 4 weeks from the date of application.

Upon Approval
Once your application is approved, your advisor will contact you to go pick up your ITG voucher. You must immediately bring your voucher to the school to officially enroll in your training course(s). Currently, the maximum grant amount is $3,800 for Computer Support Specialists, Computer Systems Analysts, and Network and Computer Systems Administrators occupations in New York City. If your training course(s) exceeds the maximum allowance, you are responsible for the co-payment amount.

The maximum ITG grant amount may vary by each county so verify with your career advisor.

New Jersey Residents
If you are a New Jersey resident, please visit the New Jersey Training Systems website for more information.

599 Unemployment Training
If you are receiving unemployment insurance benefits, you may be excused from the requirement to look for work while you are attending a training course or program that consist of a minimum of 12 hours of classroom training each week. And when funding is available, you may be eligible for additional weeks of benefits. The training, however, must be approved by the Department of Labor. Contact your local Department of Labor for an application or visit 599 Training Program for more information. NYBI can provide you with documentations of your training after your enrollment.

The school maintains a staff of representatives responsible for admissions. Prospective students are required to schedule an interview at the school with admissions personnel. At this time the representative will explain the school; program in detail and provide a tour of the school’s facilities. NYBI does not discriminate on the basis of race, color, creed, religion, sex, national origin, or handicap in the recruitment and admission of students, or in the operation of any of its programs and activities. At the present time the facilities do not accommodate handicapped students.

Registration and Enrollment
Registration is on a first come basis, and early registration is strongly recommended. Once the registration is approved, we will provide you an enrollment agreement form. Read this catalog and the form carefully, then fill out and sign the form.

Prerequisites
All courses: High School Diploma/ GED

In addition:
Network+: complete A+ or equivalent level of knowledge.
Security+, MCSA, CCNA, CEH: complete Network+ or equivalent level of knowledge.
CCNA Security, CCNP: complete CCNA or equivalent level of knowledge.
CID2: complete CIT1, MCSA or equivalent level of knowledge.
WD2: complete WD1 or equivalent level of knowledge.

Veterans’ Policy
Pro Rata Refund Policy for Student Veterans and Other Eligible Dependents
We will refund the unused portion of prepaid tuition and fees on a pro rata basis. The exact proration will be determined on the ratio of the number of days of instruction completed by the student to the total number of instructional days in the course. Any amount in excess of $10.00 for an enrollment fee or registration fee will also be prorated.
Please refer to enrollment agreement for details.

Credit for Prior Education/Training
Credit for Previous Education and Training may be granted at the discretion of the school director.

Admissions Policy
The school maintains a staff of representatives responsible for admissions. Prospective students are required to schedule an interview at the school with admissions personnel. At this time the representative will explain the school; program in detail and provide a tour of the school’s facilities. NYBI does not discriminate on the basis of race, color, creed, religion, sex, national origin, or handicap in the recruitment and admission of students, or in the operation of any of its programs and activities. At the present time the facilities do not accommodate handicapped students.

Students are expected to cooperate with other students and faculty in a professional manner. The following defines behavior and actions which will be considered misconduct.

1. Behavior which jeopardizes the emotional or physical safety of self or others such as unauthorized/illegal possession, storage or use of weapons or firearms; acts or threats of physical assault or abuse; sexual assault or rape; violence; intimidation; physical or emotional harassment; sexual harassment or misconduct; disorderly conduct; threatening behavior or indecent exposure.

2. The unauthorized possession, use, sale or distribution of alcoholic beverages and illegal drugs.

3. Destruction, damage, abuse, theft or fraudulent use of school’s facility or property, or other student’s property.

4. Disruption of class or any activity.

5. Unauthorized entry or presence in or on the school premises.

6. Improper uses of computer and technology such as breach of computer security, harmful access, unauthorized copying of programs and/or data, violation(s) of license, or unauthorized transfer of programs and/or data access denial or the attempt to commit such acts.

7. Failure to meet financial obligations to New York Business Institute.

8. Violations of federal, state and local laws.


Attendance Policy
Regular attendance is required. Absences may occur, and make-up opportunities are available to assist students in keeping up with scheduled progress. Every effort must be made to maintain 80% attendance. If absent a first, second, and third time, the student will be contacted by phone and the results will be recorded on the Absence/Drop Record Form. If absent a fourth and fifth time, the student will be contacted by telephone and in writing and will be advised of possible consequences. A copy of the same letter will be given to the student the next time the student comes to class, at which time the student must sign the Absence/Drop Record Form acknowledging receipt of the letter.

If absent a sixth time, the student will be informed in writing that the course must be repeated.
Students who are absent more than 20 percent of the total number of instructional hours offered during the first half of the student’s program, not including leaves of absence, and who has not maintained satisfactory academic progress shall be dismissed.

Retake and Make-up Policy

Students may retake courses for free up to six months. Offer is subject to availability of seats and upon approval. Students can retake the same course that covers the same exam code(s) and contents of the original course. International students may retake courses for free until the student status expires while enrolling in the other course. We do not issue/support the I-20 for the free retake. Students who maintain 60% of attendance can make-up for free in any available classes.

Tardiness

If a student is late he/she will be allowed in class but we strongly recommend him/her to retake the same session in any available class. (See Retake and Make-up above.) If excessive tardiness is continued, the student will meet with the director.

Leaves of Absence

Students requesting a leave of absence must submit a leave of absence form for approval. If a student fails to return to school on the return date, the student will be dismissed. The student will be evaluated upon his/her return and placed at the appropriate part of the program based upon the amount of program content that the student still remembers.

Academic Progress

Students will receive a performance review at the end of each unit of the course, which will include progress and total hours to date. The following factors will be measured to determine academic progress:

- Theory work (test grades, homework, etc.)
- Practical work

Theory and Practical work will be graded according to the following scale:

<table>
<thead>
<tr>
<th>Percentage</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>90 – 100</td>
<td>A</td>
</tr>
<tr>
<td>80 – 89</td>
<td>B</td>
</tr>
<tr>
<td>70 – 79</td>
<td>C</td>
</tr>
<tr>
<td>60 – 69</td>
<td>D</td>
</tr>
<tr>
<td>59 and below</td>
<td>F</td>
</tr>
</tbody>
</table>

Students must maintain a “C” grade average in order to be considered making satisfactory progress.

Satisfactory Progress Policy

Satisfactory progress in academic work is required. Students who are performing academically at an unsatisfactory level (minimum of 70%, see Academic Progress) in a performance review will be notified by their instructor or director. Suggested corrective actions will be discussed and documented.

Academic Probation

Unsatisfactory academic progress in two consecutive performance reviews of the course will result in a student being placed on Academic Probation until the subsequent performance review. The student will be notified of being on Academic Probation in writing by the director. Specific corrective actions will be discussed and documented.

Dismissal

(1) If a student's satisfactory academic progress is not achieved during the probation period, the student shall be dismissed.

(2) If a student is absent more than 20 percent of the total number of instructional hours offered during the first half of the program, not including leaves of absence, and has not maintained satisfactory academic progress, the student will be dismissed.

(3) If a student is not complying with the school's code of conduct, the student shall be dismissed.

The Student will be notified of Dismissal in writing by the director.

Reinstatement

Students will be reinstated from dismissal if they submit a formal appeal and the appeal is approved.

Maintenance of Student Records

Student permanent records shall be maintained for a period of 20 years after the student completes the program. Grades, transcripts, and the certificate of completion are furnished to the student upon request.

Complaint Procedure – continued

Who can file a complaint?

If you are or were a student or an employee of a Licensed Private or Registered Business School in the State of New York and you believe that the school or anyone representing the school has acted unlawfully, you have the right to file a complaint with the New York State Education Department.

What can a student or employee complain about?

You may make complaints about the conduct of the school, advertising, standards and methods of instruction, equipment, facilities, qualifications of teaching and management personnel, enrollment agreement, method of collecting tuition and other charges, school license or registration, school and student records, and private school agents.

How can a complaint be filed by a student or employee?

The steps you must take to file a complaint with the New York State Education Department are:

1. Write to the New York State Education Department at 116 West 32nd Street, 14th Floor, New York, New York 10001, or telephone the Department at (212) 643-4760, requesting an interview for the purpose of filing a written complaint. Bring all relevant documents with you to the interview, including an enrollment agreement, financial aid application, transcripts, etc. An investigator from the Department will meet with you and go through your complaint in detail.

2. If you cannot come for an interview, send a letter or call the office to request a complaint form. You must complete and sign this form and mail it to the office. Please include with it copies of all relevant documents. You should keep the originals. You must file a complaint within two years after the alleged illegal conduct took place. The Bureau cannot investigate any complaint made more than two years after the date of the occurrence.

The Tuition Reimbursement Fund

The Tuition Reimbursement Fund is designed to protect the financial interest of students attending proprietary schools. If a school closes while you are in attendance, prior to the completion of your educational program, then you may be eligible for a refund of all tuition expenses which you have paid. If you drop out of school prior to completion and you file a complaint against the school with the State Education Department, you may be eligible to receive a tuition refund if the State Education Department is able to provide factual support that your complaint is valid and to determine that there was a violation of Education Law or the Commissioner’s Regulations as specified in Section 126.17 of the Commissioner’s Regulations. To file a claim to the Tuition Reimbursement Fund, you must first file a complaint with the State Education Department at the address included in this catalog. The staff of the State Education Department will assist you in the preparation of a tuition reimbursement form (a sample of this form should have been provided to you upon enrollment).
21 Policies – continued

The Tuition Refund and Cancellation Policy

All schools must have a tuition refund and cancellation policy for each program included in the catalog (see page 14) and in the student enrollment agreement. Read and understand the school’s policy regarding tuition refund and cancellation before you sign the enrollment agreement. If you do not understand it, or are confused by the school’s explanation, get help before you sign. You may ask for assistance from the Department at the address included in this catalog.

Private School Agents

Private School Agents are employed by schools for the purpose of recruiting or enrolling students in the school; they are not school counselors. Private school agents cannot require a student to pay a placement or referral fee. Each school agent must be licensed by the New York State Education Department, must have an Agent Identification Card and must be a salaried employee of the school. School agents who cannot show an Agent Identification Card are breaking the law if they try to interest students in enrolling in a particular school or group or schools.

The name(s) of the agent(s) who enrolled a student must appear on the student’s enrollment agreement. Therefore, you should write down the name of the agent who talked to you. Each student will be required to confirm the name(s) of the agent(s) when signing the enrollment agreement. A full refund shall be made to any student recruited by an unlicensed private school agent or even by a licensed agent if that agent made fraudulent or improper claims. To find out if you are eligible to receive a refund, you must follow the complaint procedures included in this catalog.

New York State Education Dept.

Students can file a complaint, file a claim to the tuition reimbursement fund, or get additional information at:
New York State Education Department
Bureau of Proprietary School Supervision
116 West 32nd Street, 14th Floor
New York, NY 10001
Attn: Bureau of Proprietary School Supervision
(212) 643-4760

Gain Knowledge, Gain Skills and Get Certified.

about New York Business Institute

New York Business Institute
124 East 40th Street, Suite 801
New York, NY 10016
ph: 212.922.1000
fax: 212.922.0796

Legal Company Name: GT Solutions, Inc.
Director: Taro Mukai
Director: Ginny Ying Yi Liu

School Hours:
Mon. – Thu: 9:00 A.M. - 9:30 P.M.
Fri., Sat.: 9:00 A.M. - 5:30 P.M.
Sunday: Closed

Instructors

<table>
<thead>
<tr>
<th>Name</th>
<th>Courses</th>
<th>Personal Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taro Mukai</td>
<td>CIT, CNA, CNE</td>
<td>NYS Licensed, MCSE, L+, S+, N+, A+</td>
</tr>
<tr>
<td>David Lopez</td>
<td>CCNA, Network+, CCNP</td>
<td>NYS Licensed, CCNP, VCP, N+, A+</td>
</tr>
<tr>
<td>Mo Max</td>
<td>CIT, CEH, MCSA</td>
<td>NYS Licensed, MCSE, CCNAS, CEH, N+, A+</td>
</tr>
<tr>
<td>Miles Leacy</td>
<td>A+, Network+</td>
<td>NYS Licensed, MCSA, N+, A+</td>
</tr>
<tr>
<td>John Guarneri</td>
<td>CCNA, CCNAS</td>
<td>NYS Licensed, CCNA, MCSE, CNA</td>
</tr>
<tr>
<td>Gabriel Walter</td>
<td>WD1, PWD</td>
<td>NYS Licensed</td>
</tr>
<tr>
<td>Miguel Restrepo</td>
<td>CIT</td>
<td>NYS Permitted</td>
</tr>
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</table>